

**MINUTES OF SELECTMEN'S MEETING
TUESDAY, JUNE 28, 2011
HOPE TOWN OFFICE
6:30 P.M.**

Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen.

Board Members Present: Mike Ames, Barbara Bentley, Eric Campbell, Kathleen Hastings,

Board Members Absent: Tim Pearse

Others Present: Jon Duke, Alex Ludwig, Wendy Pelletier, John Monroe, Andrew Stewart

I. Call the Meeting to Order

Barbara Bentley called the meeting to order at 6:29 P.M.

II. Minutes

a. Minutes of the June 14th meeting of the Board of Selectmen

Mike Ames moved, and Eric Campbell seconded, a motion to approve the minutes of the June 14th meeting of the Board of Selectmen as modified. **Motion passed 3-0. (Hastings absent)**

IV. Selectmen's Roundtable

- Next regular meeting of the Board of Selectmen will take place Tuesday, July 12th at 6:30pm at the Hope Town Office
- The Board discussed the poor turnout at Town Meeting and various ideas as to how to boost participation.
- The Board signed commendations to Mary Cooke and Katie Butler for their continued hard work and dedication.

III. Town Administrator's Report

- Laukka Construction, 2A Architects, Eric Campbell, Tim Pearse, and Jon will meet later next week to finalize the scope of the town office renovation proposal.
- Town Attorney Sally Daggett has been working with Paul Gibbons to obtain documents surrounding the Town's acceptance of the Union Chemical property in the mid 1980's.
- The Planning Board met last Tuesday night and found the application from Jim Laurita (d/b/a Hope 4 Elephants) as complete. The Site Plan Review process will move forward and the Planning Board will hold a public hearing at their next meeting on July 5th.
- The Town Office staff have been working to put together binders for the new Board of Selectmen which will contain pertinent information Board members frequently use. In addition, the new Board members will receive copies of the MMA Municipal Officers manual which is an excellent guide for most items that fall under a Selectman's purview. Jon is setting up a time later next week to meet with the new members and give them an introduction to their new positions.

- Knox County's oil bid was received today at a price of \$3.199 per gallon. Though a handful of bid participants accepted this price, the majority of participants rejected this price. The county will put the bid back out later in the summer.
- Vern Zeigler has nearly completed his work on assessing the Town and should have the town valuation ready for the next Selectmen's meeting. At that time, the Board will set the mil rate for the coming year.

V. Unfinished Business

a. Purchasing Policy

The Board discussed the recently approved purchasing policy and the suitability of installing purchase orders as part of the new policy. Mary Cooke questioned if the Board had developed a system to handle purchase orders

b. Road Commissioner Policy

Eric Campbell moved, and Mike Ames seconded, a motion to approve the Road Commissioner Policy as approved. **Motion passed 4-0.**

VI. New Business

a. FY 2012 Committee Appointments/Resignations

Kathleen Hastings moved, and Mike Ames seconded, a motion to regretfully accept the resignations of Martie Cooper and Nancy Dowling from the Planning Board. **Motion passed 4-0.**

Kathleen Hastings moved, and Mike Ames seconded, a motion to approve the list of appointments as proposed for Fiscal Year 2012. **Motion passed 4-0.**

b. Hobbs Pond Swim Float Proposal

Andrew Stewart spoke with the Board regarding their questions following the meeting last time. Stewart spoke with the abutters to the launch and both parties were in support of the project. The Hobbs and Fish Pond Association has pledged to place and remove the float each year on Memorial Day and Labor Day. The float would be placed roughly 30 feet to the right of the launch, but the exact placement will be set once the float arrives. There is \$800 in a Recreation Committee account and a matching grant from an anonymous donor.

Kathleen Hastings moved, and Mike Ames seconded, a motion to support the Recreation Committee's proposal to purchase a float at the boat launch on Hobbs Pond contingent on the Committee fundraising for the remainder due. **Motion approved 4-0.**

c. Road Commissioner Plan FY 12

Eric Campbell moved, and Kathleen Hastings seconded, a motion to create a 30 day grace period for the incoming Road Commissioner where those hired, and equipment used, will be paid at a rate of state wages plus 20% and during which time the recently approved Purchasing Policy will not apply. The Road Commissioner will be paid at the foreman rate of state wages plus 20% to prepare the plan for approval. During the 30 day

period the Commissioner will work toward regular road maintenance and preparing Howe Hill Road and Pushaw Road for paving. **Motion approved 4-0.**

d. Approval of Warrants

Eric Campbell moved, and Kathleen Hastings seconded, a motion to approve warrants 94-97. **Motion approved 4-0.**

VII. Adjournment

Eric Campbell moved to adjourn at 9:45 pm. Mike Ames seconded. **Motion passed 4-0.**