

**MINUTES OF SELECTMEN'S MEETING  
TUESDAY, DECEMBER 6, 2011  
HOPE TOWN OFFICE  
6:30 P.M.**

*Note: These minutes may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen.*

**Board Members Present:** Eric Campbell, Jason Hall, Tim Pearse, Wendy Pelletier

**Board Members Absent:** Kathleen Hastings

**Others Present:** Jon Duke,

**I. Call the Meeting to Order**

Tim Pearse called the meeting to order at 6:30 P.M.

**II. Minutes**

**a. Minutes of the November 22<sup>nd</sup> meeting of the Board of Selectmen**

Eric Campbell moved, and Wendy Pelletier seconded, a motion to approve the minutes of the November 22<sup>nd</sup> meeting of the Board of Selectmen as amended. **Motion passed 3-0-1 (Hall abstained).**

**III. Selectmen's Roundtable**

- Next regular meeting of the Board of Selectmen will take place Tuesday, December 6<sup>th</sup> at 6:30pm at the Hope Town Office
- The Town Office will be closed Thursday, November 24<sup>th</sup> and Friday, November 25<sup>th</sup> in observance of Thanksgiving and Thursday, December 1<sup>st</sup> and Friday, December 2<sup>nd</sup> in preparation of the move of Town Office operations to the Fire Station at Hope Corner.

**IV. Town Administrator's Report**

- Jon informed the Board that nearly all of the items from the Town Office have been either relocated to the Fire Station or delivered to Knowlton Movers storage center in Warren. By the end of the day yesterday, the office was set up entirely and opened for business as usual at 7:30am this morning at the Fire Station. There are signs on all the doors at the Town Office informing people of the move, and only a few individuals were turned away while the office was closed for packing and moving. Jim Annis volunteered some time to help move Friday afternoon, and Francina Pearse and Dottie Wright helped pack up the kitchen for the move. The movers will return tomorrow to pick up any remaining tables and chairs. If the contract with Bruce Laukka Inc. is approved, the crew is set to begin demolition of the office interior on Monday morning.
- At the Budget Committee's meeting last week, it came to the committee's attention that Janice Campbell's appointment as sexton may run in conflict with the Budget Committee ordinance which seems to forbid a committee member from being "an official, or town employee." Though the Budget Committee agreed this was not an issue and one that

could be overcome, final word on this rests with the Town Clerk. Katie and I will be looking further into the matter.

- One bit of unfinished business surrounds the contract for services under the PACE ordinance passed by voters in June. For the town to participate in the program, Efficiency Maine and the town must approve a contract that authorizes Efficiency Maine to administer the program. Jon sent a copy to Efficiency Maine to review, and their response was that the proposal lacked in a couple of areas that are program requirements. However, this contract was nearly identical to one approved by Efficiency Maine months before with the Town of Harpswell, which was also reviewed by Town Attorney Sally Daggett. Jon will work with the Town Attorney and Efficiency Maine to resolve this dispute and bring back before the Board a PACE contract to review.

Eric Campbell made a motion to adjourn as the Board of Selectmen and convene as the Board of Assessors. Jason Hall seconded. **Motion passed 4-0.**

## **V. Board of Assessors**

### **a. Abatement – Miriam and Richard Riefe**

Jason Hall made a motion to approve an abatement for Miriam and Richard Riefe in the amount of \$1,024.15. Eric Campbell seconded. **Motion passed 3-0-1 (Pelletier abstained).**

Eric Campbell made a motion to adjourn as the Board of Assessors and reconvene as the Board of Selectmen. Jason Hall seconded. **Motion passed 4-0.**

## **VI. Unfinished Business**

## **VIII. New Business**

### **a. Town Office Renovation Contract**

The Board discussed the proposed Town Office Renovation contract with Bruce Laukka Inc. and asked the Town Administrator to meet with representatives from Bruce Laukka Inc. finalize negotiations on the contract.

### **b. Committee Appointments – Planning Board**

Eric Campbell made a motion to appoint Robert Hall Jr. and Jessica Snyder to the Planning Board for terms ending June 30, 2014 and June 30, 2015 respectively. Jason Hall seconded. **Motion passed 4-0.**

### **c. Committee Resignation – Cemetery Committee**

Eric Campbell made a motion to accept the resignation of Mike Ames from the Cemetery Committee with regret. Jason Hall seconded. **Motion passed 4-0.**

### **d. Approval of Warrants**

Eric Campbell moved, and Wendy Pelletier seconded, a motion to approve warrants 37-39. **Motion approved 4-0.**

## **IX. Adjournment**

Eric Campbell moved to adjourn at 8:55 pm. Wendy Pelletier seconded. **Motion passed 4-0.**